
Jill Greenbaum, Ed.D.

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Professional Profile

Dynamic, performance driven, instructional designer, Extensive experience in working with subject matter experts to design, develop, and deliver curricula for learner-centered, results-oriented professional development. Demonstrated capabilities in task and document analyses, and application of Principles of Adult Learning and Accelerated Learning methods. Enthusiastic, organized and self-directed professional expert in the creation of effective, efficient and engaging learning/training materials.

Core Qualifications

- Expertise in curriculum design, development and delivery
- Use of research, document analysis and interviewing to develop curricula
- Experience redesigning programs to meet state and federal standards
- Outstanding staff developer
- Extensive experience with multicultural populations
- Proficient in integrating Accelerated Learning methods into all curricula and training materials
- Enthusiasm for project work in diverse settings
- Excellent written, verbal and interpersonal skills
- Strong collaborator yet independent worker

Achievements

Staff Development

- Designed, developed and delivered interactive curricula/training programs for professors, teachers, and youth workers.

Learner-Centered Curriculum Design and Development

- Created curricula for students in public, private/non-profit, and state government/residential, educational settings based on task, problem, and learner analyses, research, and interviews.
- Experiences with diverse staff and students: Work in public, private/non-profit, and state government/residential, education settings
- Redesigned existing educational programs to become curricula that met federal and state education standards.

Interactive Learning and Materials Development

- Introduced Accelerated Learning methods to increase learner's hands-on/active participation create an engaging educational experience.

Process Improvement

- Initiated use of new curriculum design, development, and communication tool.

Relevant Professional Experience

01/2001 - 01/2011

Pinelands Residential Group Home, State of New Jersey Trenton, NJ

Education Consultant, Curriculum Developer and Trainer for Staff and Residents

- Curriculum developer and trainer for staff: (Topics) Using Positive Psychology with Residents; Diversity-Understanding Differences & Similarities; Learning Disabilities.

- Curriculum developer and trainer for residents: (Topics) Using Positive Psychology in Our Everyday Lives; Diversity-Understanding Ourselves and Others; Learning Disabilities.

01/2001 - 01/2011

Operation Enterprise, American Management Association NY, NY

Instructional Designer & Speaker

- Designed and delivered training program for Operation Enterprise staff.
- Developed curricula and presented at summer leaderships programs for both high school and college aged students - Trainer for high school students in the areas of: Leadership, Communication, Strategic Planning, and Writing.
- Presented at local, regional and national conferences of high school adviser and students in areas of college search and selection, leadership, strategic planning communication, presentation skills.

01/2007 - 01/2008

PAST Foundation Columbus, OH

Curriculum Developer

- Curriculum specialist linking existing Garbology content with Ohio State Education Standards at the high school level.
- Curriculum developer transforming lecture material and informal lessons from Forensics in the Classroom Program into a curriculum consistent with Federal and Ohio State Education Standards at the high school level.

01/2007 - 01/2007

Bank Street College of Education New York, NY

Staff Developer for Liberty LEADS

- Creator and trainer of training programs in the following areas: “Creating Curricula that Fit!” (curriculum design), “Coaching for Performance Improvement Using Clinical Supervision” for supervisors, and “Designing the Adjuncts' Training Program” for core program staff.

01/2002 - 01/2007

Fashion Institute of Technology, CUNY New York, NY

Staff Developer

- Creator and trainer of workshops for annual retreat for students with learning and program staff: “Discovering and Applying Your Signature Strengths to School and to Life”; “What do we need to do, to do our best work?”; “Understanding Ourselves-Our Strengths & Challenges” 2002-2007.
- Creator and trainer of course for professors and staff on “Learning Disabilities and the College Age Student” 2006.
- Creator and trainer of training sessions for professors and staff on “Diversity”.

01/1983 - 01/2006

New York, NY

Adjunct Professor

Bank Street College of Education, New York, NY, 2006

Graduate course: Child Development

St. John's University, Staten Island, NY, 1984 & 1987

Graduate Course: Psychology and Education of Exceptional Children

Kingsborough College, CUNY, Brooklyn, NY, 1983

Undergraduate Course: Supervision of Student Teachers

01/2001 - 01/2002

Bank Street College of Education New York, NY

Staff Developer, I-LEAD

- Teacher Educator/staff developer for new and experienced teachers in four Catholic schools in New York City.

01/2000 - 01/2000

Office of Harassment Compliance, Rutgers University New Brunswick, NJ

Curriculum Developer and Trainer

- Creator and trainer of curriculum and trainer's guide for campus-wide initiative re: sexual harassment, "Toward a More Inclusive Campus".

01/1996 - 01/1998

Englewood, NJ Public School District Englewood, NJ

Staff Developer

- Creator and trainer of "Nurturing a Responsive School Environment" which addressed diversity issues.
- Creator and trainer of three staff development workshops: Brain-Compatible Learning, Multisensory Learning and Multiple Intelligences.

01/1985 - 01/1987

Council's Center for Problems of the Living New York, NY

Director, Children's Day Treatment Program

- Director of program addressing needs of 3-5 year old children with developmental disabilities, and their families.
- Staff developer re: child development and teaching methodologies.
- Collaborative work with clinical staff serving children and parents.

01/1983 - 01/1984

Lorge School New York , NY

Principal

- Collaborated with faculty to develop school wide receptive learning environment for special needs students.
- Supported teachers in modification of the general education curriculum for special-needs students based upon a variety of instructional techniques and technologies.
- Established and enforced rules for behavior and procedures for maintaining order among elementary school students with special needs.
- Designed and delivered staff development programs for teachers.

01/1980 - 01/1981

Archway School New York, NY

Teacher

- Created and taught learner-centered hands-on curriculum to promote student interest and receptive learning.

- Planned, implemented, monitored, and assessed a classroom instructional program which was consistent with students' Individualized Education Plans.
- Developed team teaching approach with assistant teacher to promote his professional development.

01/1979 - 01/1980

NYC Board of Education New York, NY

Teacher

- Developed differentiated learning to meet academic, intellectual, and social needs of students (with special education needs).
- Integrated Accelerated Learning methods and collaborative techniques to encourage student learning and build community within the classroom.
- Designed lesson plans to increase students' concentration, participation, and progress in student accountability.

Education and Training

1983

Teachers College, Columbia University, New York, NY, USA

Curriculum Development

Doctorate in Education

Specialization: Urban Education

1980

Bank Street College of Education, New York, NY, USA

Special Education

Master of Science

Specialization in Bilingual Education

1978

Clark University, Worcester, MA, USA

Psychology and Education

Bachelor of Science

Double major in psychology and education, with a minor in philosophy
Graduate with teacher certificates in N-6 and Special Education

Publications

Coaching Program and Curricula

- Jumpstart Your College Search, (high school level), www.MajorInYou.com, 2010
- Leap into Your Future! (high school level), www.MajorInYou.com, 2005

Curricula

- Creating Curricula that Fit!, 2007
- Presenting Your Professional Self, 2005

- Creating Powerful Presentations, 2002
- Dimensions of Leadership, 2002
- Capturing Learners' Attention: Using Accelerated Learning in Training Delivery , 2002
- ACE Training Design: Accelerated Learning, Creative Design, Effective Results , 1999
- Instructional design: You can do it!, 1999

Curricula for Teleclasses

- 6 Weeks to Superior Lessons!, 2005
- Ready, Set, Design! Design Your Dream Course in 90 Days, 2005

Articles and Booklets

- Fun - You gotta have it! www.coachingtoys.com, 2005
- 101+ Tips for Delivering Awesome Presentations, ebooklet, www.takeastep.us/resources, 2004
- The Fantastic Voyage of Facilitation, ebooklet, www.takeastep.us/resources, 2004
- “Shifting to Accelerated Learning” HR Focus, American Management Association, International. February, S5-6, 2001

Professional Activities/Conference Presentations

- “Craft Your Life” Balance Session presented at the 2004 International Coach Federation Conference held in Quebec City, Quebec
- “Accelerated Learning: Capturing the Essence of Universal Design through Curriculum Development (Designing with Learners in Mind)” presented at 2001, Theories & Applications of Universal Design: Integrating Differences, Fashion Institute of Technology, New York, NY
- “The Interdisciplinary Bridge Between Educators & Archaeology” presented at the 2001 Conference on Historical and Underwater Archaeology, The Society for Historical Archaeology, Long Beach, CA
- “Multiple Intelligences and the Teaching/Learning Process” presented at the 2000 NYSTESOL, New York City Regional Conference, Fashion Institute of Technology, New York, NY
- “Accelerated Learning: Turning Ho-Hum into Wow!” Presented at the 1999
- IACET Conference, Ft. Lauderdale, Florida
- “Celebrating Diversity” presented at the 1999 Suffern Middle School Diversity Day, Suffern, NY

Public Speaking Engagements upon request

Community Involvement

A Hand Up Coaching, 2003- Present

- Board of Directors
- Curriculum Developer
- Volunteer Coach

Clearwater, 2001-Present

- Chair of Volunteer for Clearwater Festival
- Volunteer Co-Coordinator for Membership Action
- General Volunteer

Team in Training, 2006-2010

- Volunteer Fundraiser
- Coach to Walk Team
- Mentor for Walk Team'